

PATRON

G. Swan

TAMWORTH SERVICES CLUB LIMITED

ABN 37 000 975 155

BOARD OF DIRECTORS

CHAIRMAN: L.A. Johnston.
VICE CHAIRMAN: G. Bartlett
TREASURER: C.C. Green
DIRECTORS: P. Izod, M Richmond, K. Robson

MANAGEMENT

CHIEF EXECUTIVE OFFICER: K Brooks
GROUP OPERATIONS MANAGER: A. Gerathy
NORTHS OPERATIONS MANAGER: C. Clarke
MANILLA MANAGER: S Manicaros
DUTY MANAGERS: V. Smith R. Smyth & JL. Hyatt
OFFICE MANAGER/FINANCE: V. Pryor & W Scaysbrook

BANKERS Commonwealth Bank of Australia

AUDITORS Strategic Audit Services

SOLICITORS Pigott Stinson Lawyers

**A BETTER WAY TO ACCESS YOUR INFORMATION
AND HELP THE ENVIRONMENT**

The default option for receiving your annual report has changed.

If you have not elected to receive a printed copy of the annual report, you can still access this information in the following ways:

→ Online via our website: www.theservicesgroup.com.au

→ Via written request to the: Chief Executive Officer
PO Box 251
TAMWORTH NSW 2340

NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that the Annual General Meeting of The Tamworth Services Club Limited shall be held on **Wednesday 15th of December 2021** in the Russell Room of the Services Club situated at Marius Street, Tamworth.

The Meeting is scheduled to commence at 7.00pm.

AGENDA

1. **Apologies.**
2. **Confirmation of the Minutes of the Annual General Meeting of the Club held on Wednesday 25th of November 2020.**
3. **To receive the Directors' reports, financial reports, and Auditor's report for the last financial year together with any other reports as are to be presented to the Annual General Meeting.**
4. **For the purpose of the Registered Clubs Act, to consider and if thought fit, to adopt the following Ordinary Resolutions.**

FIRST ORDINARY RESOLUTION

- (a) The Members hereby approve expenditure by the Club not exceeding \$22,000 until the Annual General Meeting in 2022 for the following:
 - (i) The reasonable cost of Directors attending seminars, lectures and other educational activities as determined by the Board from time to time.
 - (ii) The reasonable cost (including travel and accommodation expenses) of Directors attending meetings, conferences and trade shows conducted by Clubs NSW, the Club Managers Association and such other conferences and trade shows as determined by the Board from time to time.
 - (iii) The reasonable costs of Directors attending any other registered Clubs for the purpose of viewing and assessing their facilities as determined by the Board as being necessary for the benefit of the Club.
 - (iv) The reasonable cost of Directors (and their spouses/partners if required) attending any club, community, or charity function as the representatives of the Club and authorised by the Board to do so.

- (v) The reasonable costs of entertaining special guests of the Club either within the Club or elsewhere as determined by the Board from time to time.
 - (vi) The reasonable costs of Club blazers and associated apparel being provided to Directors of the Club as required.
- (b) The Members acknowledge that the benefits in Paragraph (a) above, are not available to Members generally but only for those who are Directors of the Club.

SECOND ORDINARY RESOLUTION

- (a) The Members hereby approve expenditure by the Club not exceeding \$5,000 until the Annual General Meeting in 2022 for the following:
- (i) The reasonable cost of a Meal and Beverage for each Director before or after a Board or Committee Meeting on the day of that Meeting when such Meeting coincides with a normal Mealtime.
 - (ii) The reimbursement of reasonable out of pocket expenses incurred by Directors traveling to and from Director's meeting or other duly constituted meeting of any such committee of the Board.
- (b) The Members acknowledge that the benefits in Paragraph (a) above, are not available to Members generally but only for those who are Directors of the Club.

THIRD ORDINARY RESOLUTION

- (a) That the Members approve the payment of the following honorariums to the Directors for their services to the Club until the Annual General Meeting in 2022.
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| (i) | PRESIDENT | \$2,500.00 | |
| (ii) | VICE-PRESIDENT | \$1,500.00 | |
| (iii) | TREASURER | \$1,500.00 | |
| (iv) | ORDINARY DIRECTORS | \$750.00 | each |
- (b) The honorariums shall be paid by weekly, monthly or such other installments as the Club and each director may agree from time to time.
- (c) If a director ceases to hold office before the Annual General Meeting in 2022 or only holds office for part of the term the honorariums shall be paid on a pro-rata basis.

Dated 18th November 2021
By Direction of the Board
KRISTIAN BROOKS
Chief Executive Officer

NOTES TO MEMBERS

These notes are to be read in conjunction with the proposed Resolutions:

1. The First Ordinary Resolution is to have the members in General Meeting approve an amount no greater than \$22,000 for the expenditure by the Club for Directors to attend seminars, lectures, trade displays and other similar events to be kept abreast of current trends and developments which may have a significant bearing on the Club and for other out of pocket expenses. Included in the resolution is the cost of Directors attending functions as representatives of the Club and the costs of their spouses/partners also attending those functions.
2. The Second Ordinary Resolution is to have the members in General Meeting approve an amount no greater than \$5,000 for the expenditure by the Club for the reasonable cost of a meal and beverage for each director before or after a Board or Committee meeting on the day of that meeting when such meeting coincides with a normal mealtime and the reasonable travel costs of Directors attending Board meetings.
3. The Third Ordinary Resolution is to have the members in General Meeting approve honorariums to be paid to Directors of the Club for their services to the Club until the next Annual General Meeting.
4. If a Third Ordinary Resolution is passed the President will be paid an honorarium of \$2,500; the Vice-President will be paid an honorarium of \$1,500; the Treasurer will be paid an honorarium of \$1,500; and all other Directors will be paid an honorarium of \$750 each. However, honorariums will be paid on a pro-rata basis which means that a Director who only holds office for part of the year will only be paid part of the honorarium.
5. Each of the resolutions must be passed as a whole and cannot be amended from motions from the floor of the meeting or divided into two or more separate resolutions.
6. To be passed each ordinary resolution must receive votes in its favour from not less than a simple majority of those members who being entitled to do so, vote in person at the meeting.

Dated 18th November 2021
By Direction of the Board
KRISTIAN BROOKS
Chief Executive Officer

- 5. To appoint Auditors for the Financial Year Ending June 2022.**
- 6. To appoint Club Patron.**
- 7. General Business**